



**2020-2021 Verification Worksheet
Dependent Student**

Your 2020-2021 FAFSA was selected by the Department of Education for review. Complete this form so that we may continue processing your aid application. We will compare your FAFSA with the information on this worksheet and any other required documents. If there are differences, your FAFSA information may need to be corrected.

1. YOU AND YOUR PARENT(S) MUST REVIEW, ACCURATELY COMPLETE, AND SIGN THIS WORKSHEET.
2. SUBMIT THIS COMPLETED WORKSHEET AND ANY OTHER DOCUMENTS TO THE FINANCIAL AID OFFICE.
3. PLEASE PRINT USING BLUE OR BLACK PEN ONLY.

A. STUDENT INFORMATION

Last Name First Name Date of Birth Student ID Number

B. DEPENDENT STUDENT'S FAMILY INFORMATION

List below the names and ages of all members in your PARENT'S household that meet the definition here:

1. Yourself
2. Your parent(s) even if you do not live with your parent(s). (This includes a stepparent and your biological parents if they live together even if they are not married)
3. Your parent(s)' other children if your parent(s) will provide more than half of their support from July 1, 2019, through June 30, 2020, or if the other children would be required to provide parental information if they were completing a FAFSA for 2019-2020. Include children who meet either of these descriptions, even if they do not live with your parent(s).
4. Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2020.

NOTE: Do not include parent college information below. If it is listed, it will be disregarded.

Full Name of Each Household Member	Age	Relationship	College Name	Enrolled in at least 6 credits
		Self	Oklahoma Wesleyan	Yes

*If you have additional names, use the back of this page. Please make sure to include the same information as the chart.

C. DEPENDENT STUDENT AND PARENT(S)' FINANCIAL INFORMATION

Select one box from the five choices for each column, both Student and Parent(s), below:

Student: Must Select One	Parent(s): Must Select One**
<input type="checkbox"/> I filed a 2018 federal income tax return and used the IRS Data Retrieval Tool on my FAFSA. ***Note: The Financial Aid Office must confirm the IRS Data was received on the FAFSA before this form will be processed. Instructions for using this tool are on the next page.	<input type="checkbox"/> I/We filed a 2018 federal income tax return and used the IRS Data Retrieval Tool on my FAFSA. ***Note: The Financial Aid Office must confirm the IRS Data was received on the FAFSA before this form will be processed. Instructions for using this tool are on the next page.
<input type="checkbox"/> I filed a 2018 federal income tax return but did not use or could not use the IRS Data Retrieval Tool on my FAFSA. I have attached the required copy of my 2018 IRS Tax Return Transcript (not a copy of the filed tax return).	<input type="checkbox"/> I/We filed a 2018 federal income tax return but did not use or could not use the IRS Data Retrieval Tool on my FAFSA. I have attached the required copy of my 2018 IRS Tax Return Transcript (not a copy of the filed tax return).
<input type="checkbox"/> I earned income but did not file, nor was I required to file, a 2018 federal income tax return. As required I am attaching copies of all 2018 W2s, 1099s, and other wage statements. MUST COMPLETE SECTION D	<input type="checkbox"/> I/We earned income but did not file, nor was I required to file, a 2018 federal income tax return. As required I am attaching copies of all 2018 W2s, 1099s, and other wage statements. MUST COMPLETE SECTION D
<input type="checkbox"/> I have been granted a 2018 income tax filing extension. As required, I have attached a copy of IRS Form 4868 and all earning statements (W2s, 1099s, etc.). If self-employed, I have also included a signed statement with estimates of AGI and taxes paid. Note: If the extension date has passed we will require a copy of the IRS Tax Return Transcript.	<input type="checkbox"/> I/We have been granted a 2018 income tax filing extension. As required, I have attached a copy of IRS Form 4868 and all earning statements (W2s, 1099s, etc.). If self-employed, I have also included a signed statement with estimates of AGI and taxes paid. Note: If the extension date has passed we will require a copy of the IRS Tax Return Transcript.
<input type="checkbox"/> I was not employed in 2018 and earned no income from work.	<input type="checkbox"/> I/We was not employed in 2018 and earned no income from work.

Note: If you have filed an amended return or have other circumstances not listed here, contact the Office of Financial Aid.

** If more than one applies to your parent's situation, check two boxes and write the parent's name associated to the statement next to the box.

D. SOURCES OF EARNED INCOME AND AMOUNTS FROM 2018

Only complete this section, if you, and/or your parent(s) did not and will not file taxes in 2018.

Source of Income	Name of Income Earner	Relationship	2018 Total Amount Earned	W-2 Attached?
<i>Suzy Auto Body (example)</i>	<i>Sally Smith</i>	<i>Mother</i>	<i>\$22,000</i>	<i>Yes</i>

E. CERTIFICATION AND SIGNATURE

Each person signing this worksheet certifies that all the information reported on this worksheet is complete, correct, and the required attachments are provided. The student and one parent must sign and date this section.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

STUDENT SIGNATURE

DATE

PARENT SIGNATURE

DATE

HOW TO GET YOUR TAX INFORMATION

A 2018 Tax Return Transcript or Verification of Non-filing may be obtained through:

- Get Transcript ONLINE – Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript ONLINE." Make sure to request the IRS Tax Return Transcript and 2018 for the year.
- Get Transcript by MAIL – Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript by MAIL." Make sure to request the IRS Tax Return Transcript and 2018 for the year.
- Automated Telephone Request – 1-800-908-9946
- Paper Request Form – This form is available in the Financial Aid Office.

To use the IRS Data Retrieval Tool (fastest and most secure way), the student first needs to:

- Go to fafsa.ed.gov, and select the "Start Here" button
- Log in using your FSA ID
- Select the "Continue" or "Make a Correction" button
- Select the "Financial Information" tab from the top of the page

Parents: To use the DRT, complete the following steps:

1. Go to "Parent Financial Information" page Answer the questions in the first box to see if you are eligible to use the IRS Data Retrieval Tool
2. If eligible, select which parent is providing information on the FAFSA
3. Enter the FSA ID for the parent providing the information
4. Click "Link to IRS" (It looks like a greyed-out box) *For your privacy, the tax information you transfer from the IRS into your FAFSA form won't be visible to you. Instead, you will see "Transferred from the IRS" in the appropriate fields on fafsa.gov, the IRS DRT web page, and on the Student Aid Report. If you only need to update the parent tax information, then proceed to the Sign and Submit page.*

Student: To use the DRT, complete the following steps:

1. Go to "Student Financial Information" page
2. Answer the questions in the first box to see if you are eligible to use the IRS Data Retrieval Tool
3. If eligible, click "Link to IRS" For your privacy, the tax information you transfer from the IRS into your FAFSA form won't be visible to you. Instead, you will see "Transferred from the IRS" in the appropriate fields on fafsa.gov, the IRS DRT web page, and on the Student Aid Report.
4. Proceed to the Sign and Submit page.